



United Nations Economic and Social Council

LOGISTICAL ARRANGEMENTS

Informal Preparatory Meeting on the Theme of the 2006 High-Level Segment of ECOSOC

*4-5 April 2006
United Nations Headquarters
New York*

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Registration

- Registration will start at **9.00 a.m.** on 4 April 2006, and will remain open from 9.00 a.m. to 4 p.m. on 4-5 April 2006. Participants are kindly requested to go to the Visitors' Entrance of the United Nations Headquarters, located at 46th Street and First Avenue, then proceed to the Lobby of the General Assembly building, where you will find the ECOSOC Registration Desk. Please allow sufficient time (approximately 10 minutes) to clear security procedures at the UN entrance.
- UN grounds passes will be issued upon presentation of a valid photo identification. Participants are required to wear these passes at all times while in the UN premises. *(Please note that the ECOSOC secretariat can only issue passes to those who have confirmed participation by sending in their registration form prior to the meeting.)* Any questions concerning grounds passes can be addressed to Mr. Paul Simon either by telephone at + (1-917) 367-5027; facsimile at +(1-212) 963-7454; or by e-mail at simonp@un.org

Location of meeting

- The opening ceremony and the first day of the Preparatory Meeting of the High-level segment of ECOSOC will take place in the *Economic and Social Council (ECOSOC) Chamber*, located on the Second Floor of the General Assembly Building. The meeting will start at 10.00 a.m. on Tuesday, 4 April 2006.

- On 5 April 2006, the Preparatory Meeting will start from 10 a.m. to 10.45 a.m. in the ECOSOC Chamber. Simultaneous roundtables will begin at 10:45 a.m. and will be divided between the ECOSOC Chamber and Conference Room 2.
Note: Conference Room 2 is located in first basement (1B) of the Secretariat building.

Documentation

- Copies of the programme and issues notes will be available in the ECOSOC Chamber. All documents are posted on the ECOSOC website at:
<http://www.un.org/docs/ecosoc/meetings/2006/hls2006/preparatory.html>

Contact information

- Should you require immediate assistance or additional information about the ECOSOC Preparatory Meeting, please contact Mr. Paul Simon on his cellular phone at +(1-347) 267-5618.

Additional information

- For additional information regarding **substantive issues** of the meeting, please contact Ms. Leslie Wade, Senior Economic Affairs Officer at wade@un.org

For more update information, please visit regularly the ECOSOC

Website at:

<http://www.un.org/docs/ecosoc/meetings/2006/hls2006/preparatory.html>