



New York Resource Guide for Member States

First meeting of the twelfth session of the UN Forum on Forests (25 April 2016), and the first meeting of the Ad Hoc Expert Group on Matters Referred to in Paragraph 44 of the ECOSOC Resolution 2015/33 (25-27 April 2016)

UN Headquarters, New York

This information note has been compiled to assist participants in the first meeting of the twelfth session of the United Nations Forum on Forests (UNFF12) and the first meeting of the Ad Hoc Expert Group (AHEG1) on matters referred to in paragraph 44 of the ECOSOC Resolution 2015/33.

Administrative Arrangements for the Meeting

Pursuant to the decision of the Economic and Social Council on 14 March 2016, the first meeting of the UNFF12 will be held on 25 April 2016 for the sole purpose of electing its officers. Following the closure of the first meeting of UNFF12, the AHEG1 will be held from 25-27 April 2016. Both meetings will be held at the UN Headquarters in Conference Room 2 in the Conference Building (CB). Please check the UN Journal in the coming weeks to confirm the exact timing of the first meeting of UNFF12 on 25 April 2016. On subsequent days the meeting of AHEG1 will start at 10:00 a.m. and finish at 6 p.m. Please enter the UN premises through the Visitor's Entrance located on First Avenue (between East 45 & East 46 Streets).

UN Grounds Passes

Representatives of member states, including government-nominated advisers and experts, are requested to contact their permanent missions to the UN in New York to facilitate the issuance of their grounds passes for access to UN Headquarters. (A list of all Permanent Missions, and contact information is available at <http://www.un.int/protocol/protocol/blue-book>)

Working Language of the meetings

The UNFF12 meeting (25 April 2016) will be conducted in all official UN languages.
The AHEG1 meeting (25-27 April 2016) will be conducted in English.

UNFF Contact Person

For all queries please contact Ms. Ninon Williams at thermidor@un.org, or (+1-212) 963-3401.

Hotels

Arrangements for hotels need to be made by individual participants (or their Mission) at hotels of their own choice. Please note that a credit card is normally required to make a reservation, participants should plan accordingly. A list of hotel in the vicinity of the UN is provided on the next page.

Participants should make the necessary reservations at least one week prior to the event. Participants can contact hotels directly, or contact your country's Mission to the UN which may be able to assist you (contact details can be found at <http://www.un.org/en/members/>).

Participation of International and Regional Organizations, Major Groups and other stakeholders

Information on registration of representatives of international and regional organizations and processes, as well as Major Groups representatives and other stakeholders can be found on the AHEG1 webpage at: <http://www.un.org/esa/forests/forum/aheg/iaf-strategic-plan-1/index.html>

HOTEL NAME	HOTEL ADDRESS	TELEPHONE NO.
Affinia	155 East 50 th Street	212-751-5710
Affinia Dumont	150 th East 34 th Street	212-481-7600
Algonquin	59 West 44 th Street	212-840-6800
Ambassador	140 East 63 rd Street	212-838-5700
Amsterdam Court	226 West 50 th Street	212-459-1000
Beekman Hotel	3 Mitchell Place	212-355-7300
Benjamin	125 East 50 th Street	212-753-2700
Bentley	500 East 62 nd Street	212-644-6000
Crown Plaza Hotel	304 East 42 nd Street	212-986-8800
D/Tree Metropolitan	569 Lexington Avenue and 53 rd Street	212-752-7000
Eastgate Tower Hotel	222 East 39 th Street	212-687-8000
Envoy Club	377 East 33 rd Street	212-481-4600
Fitzpatrick	141 East 44 th Street	212-784-2520
Grand Hyatt New York	109 East 42 nd Street	212-883-1234
Hemsley Middle Town	148 East 48 th Street	212-755-3000
Hemsley New York	212 East 42 nd Street	212-490-8900
Hemsley Park Lane	36 Central	212-521-6239
Hilton Manhattan East	304 East 42 nd Street	212-986-8800
Marcel	201 East 24 th Street and 3 rd Avenue	212-696-3800
Melrose Hotel	140 East 63 rd Street	212-838-5700
Milleniun Un Plaza	1 Un Plaza	212-758-1234
Moderne	243 West 55 th Street	212-397-6767
Paramount Hotel	235 West 46 th Street	212-764-5500
Pod Hotel	230 E 51 st Street	212-355-0300
Radisson Lexington	511 Lexington Avenue	212-755-4400
Roger Smith	501 Lexington Avenue	212-755-1400
Shelburne Murray Hill	303 Lexington Avenue	212-689-5200
Southgate Tower Hotel	371 7 th Avenue	212-563-1800
Surrey Hotel	20 East 76 th Street	212-288-3700
Warwick	65 West 54 th Street	212-247-2700
Dylan Hotel	52 East 41 st Street	212-338-0500
The Alex	205 East 45 th Street	212-867-5100
Dream Hotel	210 West 55 th Street	212-247-2000
70 Park Avenue -Kempton Hotel	70 Park Avenue	212-973-2400
Roosevelt Hotel	45 East 45 ^H Street at Madison Avenue	212-661-9600