

WEDNESDAY, OCTOBER 5, 2016

Objective: To strengthen understanding of where and how Major Groups can have increased impact and relevance within the International Arrangement on Forests (IAF).

Timelines	Agenda Items
09:00 - 09:30	Introductions Ice Breaker Exercise
09:30 – 10:00	Opening Remarks & Setting the Context Co-Moderators to open the event as hosts: provide welcoming remarks and outline the overall meeting objectives for the next 2 days: <ul style="list-style-type: none"> - Participant ENGAGEMENT through application of the RPA model (Relationships-Possibilities-Action) - What can the Major Groups and Other Stakeholders do as a collective to engage more effectively with the UNFF?
10:00 – 10:30	Overview and Determination of Process <ul style="list-style-type: none"> - Review Agenda - Establish Ground Rules - Expectations of Participants
10:30 – 11:00	Break
11:00 – 12:30	Gap Analysis The major groups and other stakeholders will discuss, assess, and plan where they are and where they want to be.
12:30 – 14:00	Lunch
14:00 – 15:00	Identifying Key Priority Areas Participants will identify and filter common themes from their gap analysis and select top priorities for action.
15:00 – 15:30	Break
15:30 - 16:30	Determine Course of Action Participants will identify objectives and develop measurable and attainable actions for each of the priority/key results areas.
16:30 - 17:00	Closing Remarks and evaluation <ul style="list-style-type: none"> - Concluding remarks from co-Moderators - Summarize accomplishments - Outline future direction - Review expectations - Participants evaluate the activities

18:00 (optional) Dinner at Tucker's www.tuckers.ca/locations/ottawa/ 61 York Street (tel: 613-241-6525)

THURSDAY, OCTOBER 6, 2016

Objective: For experts to develop recommendations for inclusion in the IAF Strategic Plan 2017-2030 and the Quadrennial Programme of Work for 2017-2020.

Timelines	Agenda Items
09:00 – 09:30	<p>Welcome and Overview</p> <ul style="list-style-type: none"> - Facilitator welcomes participants - Review of Day 1 outcomes - Facilitator reviews agenda for the day - Expectations for today's session
09:30 – 10:00	<p>Moving Forward - Key Priority Areas</p> <p>Timelines and commitments for the action items from yesterday's key priority areas exercise will be identified by the participants.</p>
10:00 – 10:30	<p>Setting the Context</p> <p>Brief outlines from Afsa Kemitale-Rothschild, Joe Cobbinah, Jan McAlpine, and Lotta Tähtinen regarding:</p> <ul style="list-style-type: none"> – Objectives of upcoming UNFF meeting in Bangkok and review areas of interest for the Major Groups in the draft Strategic Plan and Programme of Work (10 minutes) – MG contributions to AHEG1 (10 minutes) – Key recommendations from the Jan McAlpine background paper (5 minutes) – MG engagement in the SDG High Level Policy Forum (HLPF) (5 minutes).
10:30 – 11:00	Break
11:00 – 12:30	<p>Dialogue: Visioning</p> <p>Dialogue between all participants about the identity of the Major Groups, exploring what is possible, and the positioning of the Major Groups within the UNFF Strategic Plan.</p>
12:30 – 14:00	Lunch
14:00 – 14:15	<p>Breaking Down the Silos</p> <p>A brief exercise takes the pulse of the participants' thoughts and reactions at this point in the visioning process.</p>
14:15 – 15:00	<p>Building a Path Forward</p> <p>Participants will work in small groups to further develop their ideas and propose concrete and strategic actions.</p>
15:00 – 15:30	Break

15:30 – 15:45	<p>Plenary - Moving Forward Groups present their action plans to the other participants and discuss.</p>
15:45 - 17:00	<p>Closing Remarks and evaluation</p> <ul style="list-style-type: none"> - Concluding remarks from co-moderators - Summary of October 5th and 6th from co-rapporteurs - Closing Remarks: UNFF Bureau Chair - Closing Remarks: UNFF Secretariat Director - Outline future direction - Review expectations - Participants evaluate the activities