



**NGO Committee on the Status of Women, New York**  
*A Committee of the Conference of NGOs in Consultative Relationship with the UN (CONGO)*  
P.O. Box 3571, Grand Central Station, New York, N.Y. 10163 U.S.A.  
Phone: 212-692-0724 Fax: 212-692-0724  
Email: ngo\_csw\_ny@hotmail.com

**The NGO Committee on the Status of Women  
cordially invites you  
to the following events during the  
49<sup>th</sup> Session of the  
United Nations Commission on the Status of Women**

**Pre-Registration Instructions**  
**PLEASE TYPE OR PRINT CLEARLY!**

**Registration deadline: 7<sup>th</sup> February 2005. Advance registration is necessary for ALL. Please return Pre-Registration Form by fax, e-mail or post, even if your payment will follow.**

1. You may send a check with your registration form for full payment in \$ U.S. drawn on a U.S. bank, made payable to 'NGO/C.S.W./N.Y.', P.O. Box 3571, Grand Central Station, New York, NY 10163, U.S.A.

2. **If you are coming from overseas, YOU STILL NEED TO REGISTER NOW!** If you cannot send your payment in advance, you may pay at the Bahá'í International Community office at 866 United Nations Plaza, Suite 120 (corner of First Ave. and 48<sup>th</sup> Street) in Manhattan, on Friday, 25 February from 10 AM – 3 PM. If necessary, you may pay at the door but this will lead to a delay in your registration.

**If your organization is paying with one check for several participants: Enclosed is a check for U.S. \$\_\_\_\_\_ drawn on a U.S. bank made payable to 'NGO/C.S.W./N.Y.' for \_\_\_\_ person(s). We are enclosing registration forms for the persons covered by this payment.**

**Send completed form(s) and check(s) to: 'NGO/C.S.W., N.Y.,' NGO Consultation, P.O. Box 3571, Grand Central Station, New York, N.Y., 10163, U.S.A.**

***Forms without checks can be faxed: 212-692-0724  
or E-mailed: [NGO\\_CSW\\_NY@hotmail.com](mailto:NGO_CSW_NY@hotmail.com)***

**Chair:** Bani Dugal, *Bahá'í International Community*

**Vice Chair:** Denise Scotto, *International Federation of Women Lawyers* **Secretary:** Eva Richter, *International Federation of Business and Professional Women* **Communications Secretary:** Judy Lear, *Gray Panthers* **Treasurer:** Jackie Shapiro, *Zonta International* **Members-at-Large:** Joan J. Fyfe, *Rotary International*, Nancy Lewis, *AARP*, Diane Paravazian, *Armenian Assembly of America, Inc.*, Jacqueline Carroll, *The Grail*, Weishan Huang, *Crystal Foundation*, Vina Nadjibullah, *United Methodist United Nations Office* **Past Chair:** Leslie E. Wright, *World Association of Girl Guides and Girl Scouts*



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**Pre-Registration Form for NGO events at the 49<sup>th</sup> Session of the C.S.W. ~ March 2005**

**Full Name of Organization** (Registration will be sorted by organization)

**Name of Individual** \_\_\_\_\_

**Address** (Address is for  individual or  organization)

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Country** \_\_\_\_\_ **E-Mail** \_\_\_\_\_

**Telephone** \_\_\_\_\_ **Fax** \_\_\_\_\_

**Preferred Language** (please choose one):  English  French  Spanish

**NGO consultation February 27th**

**Breakout Sessions during consultation** (please select one)

- Emerging Issues and Future Strategies**
- Linkages between Beijing Platform for Action and Millennium Development Goals**
- Implementation of Beijing Platform for Action at the National Level**

There will be space available for **Regional and Thematic Caucus Meetings at lunchtime, 27 February. Lunch will be provided, please select:**  *Vegetarian*  *Non-Vegetarian*

**Volunteers**

**Please check box** if you are willing to serve on 27 February during the breakout sessions as a

Facilitator  Rapporteur

If you can volunteer, please e-mail to: **ngo\_csw\_ny@hotmail.com**

**Combined registration:**

Please register me for 2 events (NGO Consultation and Reception) for a combined price of \$70.

**Cost:**

**\$70**

**Single registrations - Please register me for:**

The NGO Consultation, Sunday (lunch provided), 27 February, 8:30 A.M. – 6:00 P.M.

**Cost:**

**\$50**

The NGO Orientation, Tuesday, 1 March, 1:00 – 3:00 P.M.

**No charge**

Lobby Training, Tuesday, 1 March, 3:00 – 5:30 P.M.

**No charge**

The NGO Reception, Wednesday, 2 March, 6:00 – 8:00 P.M.

**\$25**

One table to sell crafts at the NGO Artisan Craft Fair, Thursday, 3 March, 11:00 – 6:00 P.M.

**\*\* (Please complete NGO Artisan Craft Fair Registration form, see attached) \*\***

**No charge**

Day of Commemorative Events, Saturday, 5 March **\*\* (Complete the attached form) \*\***

**No charge**

**Donation to help the work of the NGO/C.S.W./N.Y.** (your registration fees cover A SMALL PORTION of services provided including translation, translation equipment, meeting rooms, etc.)

**\$** \_\_\_\_\_

**TOTAL DUE:\$** \_\_\_\_\_

[A limited number of scholarships are available. If interested, please apply by 30 January 2005.]

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## **NGO CONSULTATION:**

### **From Mexico City to Beijing and Beyond: Realizing the Vision**

Sunday, 27 February 2005, 8:30 A.M. – 6:00 P.M.

Barnard College

West 117 Street and Broadway, Manhattan

Sponsored by the NGO Committee on the Status of Women

Registration fee of \$50

*This event will be conducted in English, with interpretation in French and Spanish*

#### **Programme**

**8:30 – 9:15 A.M. Registration**

**9:30 – 10:15 A.M. Welcome**

**Ms. Bani Dugal**, Chair, NGO Committee on the Status of Women, NY  
**Dr. Judith Shapiro**, President, Barnard College

#### **Key Note Speakers**

**Ms. Kyung-wha Kang**, Chair, Commission on the Status of Women  
**Ms. Rachel Mayanja**, U.N. Assistant Secretary-General and Special Adviser to the Secretary-General on Gender Issues and Advancement of Women

**10:15 – 11:15 A.M. Panel: "Reflections: Mexico City to Beijing and Beyond"**  
*Charting Progress and Identifying Challenges* - Speakers to be announced

**11:15 – 12:30 P.M. Panel: Reports from the Regions: Achievements, Gaps, and Challenges**

**Moderator: Ms. Carolyn Hannan**, Director, U.N. Division for the Advancement of Women  
Reports on Regional efforts in preparation for CSW 49

**12:30 – 2:00 P.M. Lunch, Regional and Thematic Caucus Meetings**

**2:00 – 3:30 P.M. Breakout Sessions**

- **Emerging Issues and Future Strategies**
- **Implementation of Beijing Platform for Action at National Level**
- **Linkages between Beijing Platform for Action (BPfA) and Millennium Development Goals (MDG's)**

**3:30 – 5:00 P.M. Realizing the Vision: Implementation Strategies for the Future and Identifying Emerging Issues**

**5:00 – 6:00 P.M. Networking Reception**

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**NGO Orientation and Lobby Training for new participants**  
**Tuesday, 1 March 2005, 1:00 – 5:00 P.M., Dag Hammarskjold Auditorium**  
**Orientation 1:00 – 3:00 P.M. - Lobby Training 3:00 – 5:30 P.M.**

**United Nations**

**Cost: no charge**

*This event will be conducted in English*

This session for new NGO representatives attending the Commission on the Status of Women will share information on:

- how to find what you need at the United Nations
- making sense of United Nations jargon
- procedures for NGOs outlined by the U.N. Division for the Advancement of Women
- the Commission process
- how to discuss issues with government representatives
- lobby training: how to advocate for your cause
- history of the advancement of women at the U.N.
- U.N. agencies for the advancement of women and their interconnections

*Facilitated by the UN Division for the Advancement of Women*

### **NGO Reception**

**for NGO Representatives, Government Delegates and U.N. Secretariat staff**

**Presentation of the Woman of Distinction Award**

**Wednesday, 2 March 2005, 6 - 8 P.M.**

**Turkish Center, 2<sup>nd</sup> floor, 821 United Nations Plaza,  
46<sup>th</sup> Street and First Avenue, New York City**

**Cost: \$25**

**Luncheon Sponsored by the Metropolitan N.Y. Chapter of the  
U.S. Committee for UNIFEM**

**Thursday, 3 March 2005, 1-3 P.M. Cost: \$75**

**Speaker: Jeffrey Sachs**

**Honorary Chairperson: Mrs. Nane Annan**

Contact: UNIFEM/USA/NY, Ms. Janet Stovin, 151 Central Park West, Apt. #1W, New York, NY  
10023-1514 U.S.A., Tel. 212-877-6778

***(Please contact Ms. Janet Stovin directly to register in advance for this luncheon)***

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**Day of Commemorative Events**

**Saturday, 5 March 2005, Barnard College**

*There may be a small fee for individual events*

If you would like to perform or display artwork at this event, please see the attached form.

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**NGO Artisan Craft Fair**

**Thursday, 3 March 2005, 11 A.M.- 6 P.M., Church Center, 2<sup>nd</sup> Floor  
777 United Nations Plaza, 44<sup>th</sup> Street and First Avenue, New York City**

**Please see \*\*\*\* below for further information**

Events are co-sponsored by the NGO Committees on the Status of Women (Geneva, New York and Vienna) and with U.N. partners as listed. *These Committees of the Conference of NGOs (CONGO) represent hundreds of NGOs in consultative relationship with the U.N.*

Facilitated in cooperation with the U.N. Division for the Advancement of Women, and supported by Barnard College, and individual contributions.

**NOTE:** Please see your registration confirmation letter from the United Nations Division for the Advancement of Women or the Womenwatch website at [www.un.org/womenwatch/daw/csw/49sess.htm](http://www.un.org/womenwatch/daw/csw/49sess.htm) for specific hours of operation for registration for NGOs attending the U.N. C.S.W. meetings. Be sure to bring your letter of confirmation and a government-issued photo identification with you for registration at the U.N. meeting. You do not need this information when registering at the NGO events.

*The NGO Committee on the Status of Women, NY was created in 1972 as a Committee of the Conference of NGOs in Consultative Relationship with the United Nations (CONGO.) Committees were later formed in Geneva and Vienna. These three Committees have worked together over the years to bring a positive presence to women's issues globally for over 30 years.*

It is our goal to help NGO representatives link with those who are like-minded to bring the issues of women from around the world to the attention of decision-makers at the United Nations. We provide space for NGO meetings and side events, and facilitate training and the sharing of information through an annual consultation. We work closely with the United Nations Division for the Advancement of Women to assist NGO representatives in giving voice to their concerns.

Today, the NGO Committee on the Status of Women, NY has compiled a global list of contacts and has a website – [www.ngocongo.org/ngosubs/stwomny.htm](http://www.ngocongo.org/ngosubs/stwomny.htm) – offering information to NGOs worldwide. The Committee is a voluntary organization, without paid staff, that covers expenses for its administration and programs through membership dues and donations. We invite you to join us and to contribute to our on-going programs with a donation. We are a charitable 501(c)3 organization, which means that your contribution to these efforts is tax deductible to the extent provided by US law.

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**\*\*\*\* NGO ARTISAN CRAFT FAIR\*\*\*\***

**Thursday, 3 March 2005, 11 A.M. - 6 P.M., Church Center, 2<sup>nd</sup> Floor,  
777 United Nations Plaza, 44<sup>th</sup> Street and First Avenue, Manhattan  
Cost to Artisans: No charge, but pre-registration is required below**

Anyone bringing crafts or other artisan goods may participate. Display tables will be provided. Organizations/persons selling items must handle their own merchandise and sales. If you wish to participate please complete a separate Craft Registration Form below.

**Send completed form(s) to: 'NGO/C.S.W., NY,' NGO Artisan Craft Fair, P.O. Box 3571, Grand Central Station, New York, NY 10163 U.S.A.**

**You may also fax form to 212-692-0724 or e-mail it to [suzanneharvey@earthlink.net](mailto:suzanneharvey@earthlink.net)**

**NGO Artisan Craft Fair Registration Form**

**During the 49<sup>th</sup> Session of the C.S.W.**

**PLEASE TYPE OR PRINT CLEARLY!**

**Registration deadline: 7<sup>th</sup> February 2005. Advance registration is necessary for ALL.**

**Name** (Please use one registration form per attendee) \_\_\_\_\_

**Full Name of Organization** \_\_\_\_\_

**Address** (address is for  individual  organization) \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Country** \_\_\_\_\_

**Home Telephone** \_\_\_\_\_ **Home Fax** \_\_\_\_\_

**E-Mail** \_\_\_\_\_

**Telephone in NY** \_\_\_\_\_ **Fax in NY** \_\_\_\_\_

**E-Mail in NY** \_\_\_\_\_

**What type of crafts are you planning to sell?** \_\_\_\_\_

Please confirm with me by e-mail: \_\_\_\_\_

I leave for New York on (date) \_\_\_\_\_

Each artisan will be given one table to display their products. You are responsible for your items and your table at all times. The NGO Committee on the Status of Women, NY is providing space for your sales and has no further obligation beyond making space available.

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