

**CSW  
55**



**Commission on the  
Status of Women**

22 February - 4 March 2011

*Gender  
Education  
Science &  
Technology  
Employment*

**NGO Advisory 5**

**16 February 2011**

## **SECONDARY ACCESS PASSES FOR OFFICIAL CSW MEETINGS**

Dear Organizations that pre-registered to attend CSW55,

Please read the following information about procuring secondary access passes for official CSW meetings\* very carefully.

### **Terminology:**

A **primary access pass** = a blue laminated plastic badge that has a photo ID on it. By itself, it does not give access to the North Lawn Building. It must be used with a secondary access pass.

A **secondary access pass** = a coloured cardboard paper ticket with the date, time and location of the room to which it gives access in the North Lawn Building.

Please note that all official meetings (and overflow rooms when available) take place in the North Lawn Building except for the official opening of the session, which takes place in the General Assembly Hall.

**1 grounds pass + 1 secondary access pass = entry into the North Lawn Building**

### *For what are secondary access passes needed?*

Secondary access passes are needed for access to official meetings and overflow rooms in the North Lawn Building, the opening of the session on 22 February at 10 a.m. in the General Assembly Hall (fourth balcony for NGO s) and for parallel events that take place in the North Lawn Building.

### *What is required to obtain secondary passes?*

A valid grounds pass plus grounds pass form (which shows the organization represented by the bearer of the grounds pass).

### *Where will secondary access passes be distributed?*

At a table marked "secondary access passes" located in the exhibition area of the lobby of the General Assembly Building (ground floor).

### *Who may request secondary access passes?*

One representative per pre-registered organization provided that she/he has a valid grounds pass plus a grounds pass form.

### *When will secondary access passes be distributed?*

Starting on Monday, 21 February, secondary access passes will be distributed during registration hours (NGO advisory 3). They will be distributed daily for the following day (both the morning and afternoon meetings, when relevant). That means that those secondary access passes, which are necessary for the opening and the afternoon roundtables on Tuesday, 22 February, will be distributed on all day on Monday, 21 February. Those secondary access passes, which are necessary to have for the morning and afternoon panels on Wednesday, 23 February, will be distributed all day on Tuesday, 22 February. And so on and so forth.....

\* *Distribution of special events tags for parallel events will take place at a location and time stipulated by the events organizers (see advisory 2 on parallel events).*

\*\* *Distribution of special events tags for the NGO caucus meetings will go through the NGO CSW Committee on the Status of Women.*